

March 1, 2016

Mr. Roger Smith and Ms. Gerhree Shircliff  
Executive Director of Operations / Administrative Assistant  
MSD of Lawrence Township  
6501 Sunnyside Road  
Indianapolis, Indiana 46236

RE: AHERA Annual Notification – 2016/2017

Dear Mr. Smith and Ms. Shircliff:

Thank you for continuing your employment of the professional environmental, health and safety engineering compliance programs offered by Alliance. We do appreciate serving your school corporation in staying compliant.

The AHERA Annual Notification requirements are that the LEA must provide notification to all workers (employees), building occupants (students) and their legal guardians, parent, teacher and employee organizations of the availability of the Management Plans (ref: 40 CFR 763.84[c] and 763.93[g][4]) concerning inspections, surveillances and response actions that are planned or in progress. That notification must be published in a manner which does not require the recipients to pay for the publication.

This letter should assist you in facilitating your ability to get this notification published in next school year's student handbook or other annual publication which the students receive when they register for classes. I have enclosed a compliant shortened version of the notification (marked "Exhibit A") which should prove more workable for publication.

I have also enclosed a copy of your "full-length" annual notification for the 2016-2017 school year that is compliant with the requirements of the US EPA's AHERA regulation. Please note, you may have completed or in progress projects of which I am not aware. Feel free to call us to add changes to your notification.

Please call our office with any questions or concerns.

Respectfully,



Sandra S. Shadley  
President

Enclosures

March 2016

AHERA ANNUAL NOTICE  
M.S.D. of LAWRENCE TOWNSHIP

This information is being published to comply with the requirements of 40 CFR 763, Subpart E, Asbestos Containing Materials in Schools. This regulation, commonly known as the "AHERA" rule, requires local education agencies, such as this one, to perform certain tasks in regards to the presence and control of asbestos containing materials in the buildings under the jurisdiction of the local education agency.

These include but are not limited to:

1. Developing an asbestos management plan which is designed to outline procedures and guidelines for the initial inspection, triennial reinspections, and 6 month periodic surveillance of asbestos-containing materials that are present in the buildings.
2. Provide awareness training and additional training to selected school employees.
3. Periodically notify all workers and occupants, or their local guardians, parent teacher organizations, and collective bargaining organizations of the availability of asbestos management plans, the location of same and the times that the plans may be reviewed.

This notification is to advise all patrons, occupants, or their legal guardians, collective bargaining organizations, and parent-teachers organizations, that the asbestos management plans required under this act are available for review upon request. The plans can be viewed by any person during normal business hours of the particular school. Interested parties wishing to inquire about the plans should contact the individual school office. Digital copies of the plans for all buildings under the jurisdiction of this local education agency are available by request at the Educational Services Center, which is located at 6501 Sunnyside Road, Indianapolis, Indiana 46236; telephone number (317) 423-7572. Inquiries regarding any facet of the regulation or the management plans should be directed to Mr. Roger Smith at the above telephone number during regular business hours.

M.S.D. of Lawrence Township school facilities and buildings which contain asbestos-containing materials (ACMs) and must comply with the 40 CFR 763, Subpart E (AHERA) regulations include:

**Lawrence North High School; Belzer Middle School; Mary Evelyn Castle, Crestview, Harrison Hill, Indian Creek and Skiles Test Elementary Schools; Operations/Maintenance Building; Educational Services Center**

Listed is a brief description of asbestos projects currently ongoing and completed at our facilities this past school year, as well as activities currently scheduled for the 2016/2017 school year. Detailed reports of each activity will become a part of each school's asbestos management plan and may be reviewed in the school office.

\* The next required triennial re-inspection will be conducted in September 2018.

\* The required six month periodic surveillance was conducted in September 2015.

\* The required six month periodic surveillance activities are scheduled for March and September each year.

School facilities and buildings that are asbestos free and require no surveillance or reinspection are:

**Lawrence Central High School, Fall Creek Valley Middle School, Amy Beverland, Brook Park, Forest Glen, Oaklandon, Sunnyside Elementary, and Winding Ridge Elementary Schools, Transportation Building, McKenzie Career Center and the Early Learning Centers**

## EXHIBIT A

We would suggest that you consider printing the following:

In accordance with the US EPA's AHERA Standard (ref: 40 CFR 763.80), all information concerning asbestos-containing materials in the schools of the Metropolitan School District of Lawrence Township is available for review and copying by students, staff and guardians during normal business hours.