

ENHANCED CLEANING FOR PREVENTION

1. General guidance:

Increase the frequency of cleaning and disinfecting, **focusing on high-touch surfaces**, such as front offices, restrooms, exercise rooms, media center tables, cafeteria tables, handrails, faucets, doorknobs, and any regularly shared items. Frequency of cleaning and disinfecting with attention to these areas helps remove bacteria and viruses, including the novel coronavirus.

Practice good hand hygiene after cleaning:

- Wash hands often with soap and warm water for at least 20 seconds.
- If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

2. Safety guidelines during cleaning and disinfection:

- Custodial staff will wear disposable gloves when cleaning and disinfecting.
- Gloves should be discarded after each use. Hands should be washed immediately after gloves are removed.
- Eye protection is to be worn when there is potential for splash or splatter to the face.
- Chemicals are to be stored in labeled, closed containers and kept in a secure area away from students and food in a manner that prevents tipping or spilling.

3. Cleaning and disinfection of surfaces:

Custodial staff will clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Custodial staff will clean and disinfect surfaces as soon as possible in areas where a person with respiratory symptoms (e.g., coughing, sneezing) was present. Custodial staff will use an EPA-registered disinfectant for use against the novel coronavirus such as Betco Quat-Stat 5.

ENHANCED CLEANING AND DISINFECTION AFTER NOTIFICATION OF A CONFIRMED CASE OF COVID-19

This protocol is for cleaning and disinfection of areas where a person with COVID-19 spent time in MSDLT spaces. It is applied from 48 hours prior to the onset of symptoms until seven days have passed since the person was present in a MSDLT space. After notification of a person with confirmed COVID-19 on an MSDLT campus, the following cleaning and disinfecting protocol will be followed:

A. Buildings and/or specific rooms and areas where a COVID-19 positive person spent time will be assessed on a case-by-case basis under the guidance of the Marion County Public Health Department (MCPHD). The cleaning scope will be implemented based on the risk of potential contamination as determined by the MCPHD and in coordination with the impacted school building.

B. Operations staff will do the following (as applicable):

1. Contact the MCPHD to report the incident.
2. Communicate in writing the scope of cleaning to the building principal.
3. Identify areas that require restricted access during and immediately following enhanced cleaning.
4. Communicate with impacted department(s) and with building principal.

C. Cleaning Large Surface Areas

When cleaning and disinfecting rooms with increased surface area due to a large numbers of desks, tables, and other furniture, and where a spray application of disinfectant is needed, the Operations Department will notify the building principal in advance if the spraying will occur during normal school hours. Advance notice allows building occupants to be apprised of the schedule for disinfection of the space and any areas that may require restricted access during cleaning. All efforts will be made to have such an activity occur after school hours.

D. Enhanced Cleaning for Prevention

The cleaning crew will follow the Enhanced Cleaning for Prevention guidance outlined in this document.

1. Increase air circulation, if possible.
2. If possible, wait 24 hours after the ill person was present in a space prior to beginning cleaning and disinfection.
3. If an outside contractor is used for cleaning and disinfection, the proposed scope of work, including the products and their respective safety data sheets and application methods must be reviewed by the Operations Department prior to work commencing.
4. Wear the required personal protective equipment (PPE) during cleaning and disinfecting including:
 - Disposable gloves, gowns or a lab coat to protect contamination of clothing
 - Safety glasses/goggles when there is a potential for splashing/spraying the disinfectant.