

# CUSTOMIZED MAILING LABEL FOR SEALED BID

✂✂✂✂✂✂✂ *CUT OUT* ✂✂✂✂✂✂✂

*Cut along outer border and affix this label to your sealed bid envelope to identify it as a "Sealed Bid".*

## **SEALED BID – DO NOT OPEN**

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**QUOTE FOR:**

**STUDENT CHROMEBOOKS**

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**PROPOSAL FROM:** *(Insert your company name below)*

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**TIME OF OPENING:** 9:00 A.M. local time (EST)

**DATE OF OPENING:** Friday, March 22, 2019

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**TO BE OPENED BY  
CHIEF TECHNOLOGY OFFICER ONLY**

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**MAIL TO:**

**Michael Bottorff  
Chief Technology Officer  
MSD of Lawrence Township  
6501 Sunnyside Road  
Indianapolis, IN 46236**