

CUSTOMIZED MAILING LABEL FOR SEALED BID

✂✂✂✂✂✂✂ *CUT OUT* ✂✂✂✂✂✂✂

Cut along outer border and affix this label to your sealed bid envelope to identify it as a "Sealed Bid".

SEALED BID – DO NOT OPEN

QUOTE FOR:

**PURCHASE OF SURPLUS TECHNOLOGY
EQUIPMENT**

PROPOSAL FROM: *(Insert your company name below)*

TIME OF OPENING: 12:00 P.M. local time (EST)

DATE OF OPENING: Friday, March 15, 2019

**TO BE OPENED BY
CHIEF TECHNOLOGY OFFICER ONLY**

MAIL TO:

**Michael Bottorff
Chief Technology Officer
MSD of Lawrence Township
6501 Sunnyside Road
Indianapolis, IN 46236**